

UNITED CHURCH HOME, INC.



DBA PLYMOUTH CROSSROADS

Job Title: Independence Coach – Per Diem (evenings, weekends, overnights)
Department: Direct Care
Reports To: Program Coordinator
FLSA Status: Non-Exempt
Pay Rate: \$12.00

Plymouth Crossroads provides a safe and stable living environment to empower abused, runaway and homeless young men, ages 16-20. We work in conjunction with our youth to develop independent, healthy paths to their future by offering them the tools they need to be self-supportive and avoid long-term dependency on social services. As a voluntary residence, services are aimed at preventing recidivism, while promoting a more stable and productive living situation, with the goal for every resident to transform himself into a contributing and productive member of society.

GENERAL SUMMARY:

Our Independence Coaches provide supervision of up to 8 youth in all aspects associated with residential programming, including but not limited to adjustment counseling, role modeling, and solution oriented and strength-based counseling techniques in a non-authoritarian atmosphere. Independence Coaches work with the Program Coordinator, Case Managers and other coaches, in maintaining the residence, providing adequate nutritional meals, and conducting program activities which enhance residents' quality of life.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Assists individuals as needed in all activities, areas of daily living and personal care needs.
2. Solicits youth involvement in activity planning to enhance development of independent living skills, including but not limited to money management, apartment acquisition, job skills training, recreation, group and peer relationship building.
3. Safely transports individuals to and from community outings and appointments.
4. Assists in completion of daily logs, pertinent forms and documentation.
5. Ensures the health and safety of individuals.
6. Shares pertinent information about residents and programs with other staff, volunteers, and interns.
7. Participates in staff meetings, in-service training, and supervisory sessions as scheduled.
8. Answers phone and door as needed.
9. Any other tasks or responsibility as requested by the Case Manager or Executive Director.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:

1. Must be at least 21 years of age.
2. Minimal requirement of a High School Diploma or GED. Additional schooling a plus.
3. Past experience working with adolescents.
4. Excellent oral communications skills, including active listening skills and problem solving.
5. Must be able to read, write, and speak English fluently. *Bilingual Spanish language abilities a plus.*
6. An understanding of the significance of confidentiality and agreement to maintain this policy in all areas of agency work.
7. Successful completion of paid agency trainings upon hire
8. Must be available to work weekends and holidays.
9. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS:

1. Ability to lift at least 25lbs.
2. Must be able to handle stress and work under pressure.
3. Must be able to keep an emotional distance from the clients.
4. Must be able to handle crises.
5. Ability to sit, stand and walk for short periods of time.

WORK ENVIRONMENT:

The facility is a community based, state certified residential home. Clients may have issues including, but not limited to physical, sexual, and/or emotional abuse, previous alcohol/drug abuse, or mental health problems.

Plymouth Crossroads is an Equal Opportunity/Affirmative Action Employer which affords employment opportunity to all applicants without regard to race, sex, sexual orientation, age, marital status, color, religion, national origin, handicap, disability, or status as Vietnam-era or special disabled veteran; and is in accordance with applicable Federal laws and in compliance with the American with Disabilities Act. This job description is subject to addition, amendment, change, or revocation at any time without prior notice. The revised information may supersede, modify, or eliminate the existing job description. A current copy of this job description must be provided to the employee and maintained in the personnel file.

**All interested candidates please send a cover letter and resume to Jennifer McAndrew at Jmcandrew@plymouthcrossroads.org*