

BUFFALO & ERIE COUNTY WORKFORCE DEVELOPMENT CONSORTIUM, INC.

BUFFALO EMPLOYMENT AND TRAINING CENTER

77 Goodell Street ♦ Buffalo, New York 14203

Phone: (716) 856-JOBS (5627) ♦ Fax: (716) 856-5670 ♦ www.workforcebuffalo.org

NOVEMBER WORKSHOPS at the BETC

Place: BETC - 77 Goodell Street, Buffalo, New York 14203

BETC WORKSHOPS

Tuesday, November 14th – Steps to Succeed Academy – (9:30 - noon) – Aisle C – Room 1

Friday, November 17th – Resumes Made EZ – (9:00-10:00) – Aisle C (Room 3)

Tuesday, November 28th – Steps to Succeed Academy – (9:30 - noon) – Aisle C – Room 1

Monday, November 13th – Job Search Interview Tips Workshop – Day 1 – (9:30-11:30)
& **Tuesday, November 14^h** – Job Search Interview Tips Workshop – Day 2 – (9:30-11:30)
(Attend and get connected to a Job Placement Counselor) **MUST BE ON TIME** – (Aisle A)

Monday, November 27th – Job Search Interview Tips Workshop – Day 1 – (9:30-11:30)
& **Tuesday, November 28^h** – Job Search Interview Tips Workshop – Day 2 – (9:30-11:30)
(Attend and get connected to a Job Placement Counselor) **MUST BE ON TIME** – (Aisle A)

Wednesday, November 29th – Career Planning Workshop – Day 1 (1:30-3:30) – Aisle B (Lab 2)
& **Thursday, November 30th** – Career Planning Workshop – Day 2 (1:30-3:30) – Aisle B (Lab 2)
(MUST BE PRE-REGISTERED – ALREADY SIGNED UP)

WEEKLY WORKSHOPS

Every Tuesday – Networking Workshop – (1:00 -2:00) – Aisle C (Room 3)

Every Wednesday – Young Adults Job Club – (10:00 -11:30) – Aisle B (Lab 1)

Every Friday – Job Club – (9:00 -12:00) – Aisle B (Lab 1)

♦ (Must have attended Job Search/Interview Tips workshop, have saved resume on flash drive or diskette, and have Placement Counselor/Career Counselor email resume, to jfaines@wdcinc.org) ♦

HPOG WORKSHOPS (Health Care Careers)

Every Monday at 1: 00 PM

Every Tuesday, Wednesday & Thursday at 9:00 AM

(You can Pre sign-up at the Help Desk)

(You must be enrolled in the BETC program or call 856-JOBS for more info. on how to enroll)