

Erie County

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November 28, 2017

NY1234817 Buffalo. COMMUNITY DEVELOPMENT PROJECT MANAGER. Uses a variety of strategies to create a safe, decent and viable neighborhood on the West Side of Buffalo, including green affordable housing construction, community - based renewable energy projects, housing weatherization, green jobs training, and green infrastructure. About the position: The Project Manager (PM) will lead our Training House program, which includes construction and development of affordable housing where we will act as a General Contractor. In addition to creating affordable housing, these projects will provide opportunities for job training in green construction. In this role, the PM will be responsible for overseeing development and construction on 3 training house sites. The PM will also act as an Owner's Representative on BNSC's other development projects, and other tasks as necessary. Key Responsibilities: General Project Management *Coordinate planning and development of all aspects of commercial and residential real estate project development, from concept to lease-up. *Hire, manage and coordinate work of general contractors, project architects, engineers, development consultants, attorneys and other development professionals as applicable. *Coordinate community planning, permitting, zoning, bidding, and contractor selection. *Develop and manage project budgets, including preparing requisitions. * Prepare funding applications for predevelopment, construction and permanent.

NY1234823 Amherst. HEALTHCARE PRACTITIONERS AND TECHNICAL WORKERS. What We Offer: Outstanding opportunities. Independent Health has built, attracted and retained an expert workforce in all areas of health care. We believe in promoting from within the organization and offer our associates a generous compensation and benefits package. Compensation and benefits package. As an associate at Independent Health, you'll enjoy a challenging and satisfying work environment, along with: Competitive salaries Health Insurance Life Insurance Generous paid time off Paid holidays 401(k) plan Education assistance Flexible spending accounts Dedication to the community. We take an active role in improving the health of the communities we serve through multiple programs and events Several job openings: Care Navigator Health Care Advocate RN Project Manager Customer Service Representatives Government Affairs Specialist.

NY1234811 Buffalo. PROJECT COORDINATOR. Responsible for planning, coordinating, logistics, and implementation of the goals and objectives of the First Nation health and Welles Planning Initiative. This includes building and maintaining relationships with all local and state Native American nations as well as off-reservation native American community members. Collaboration with the Communications Coordinator is vital to the development of all promotional materials, press releases and website creations related to the Project. A strong, well rounded knowledge of the local and NYS Native American Community is essential and mandatory.

WNY One-Stop Centers

Erie County:

284 Main Street
Buffalo, NY 14202
716/851-2600
then press "0"

4175 Transitown
Williamsville, NY 14221
716/634-9081

Buffalo Emp. & Trning Ctr.
77 Goodell Street
Buffalo, NY 14203
716/856-5627

ECC Employment & Trning
4041 Southwestern Blvd.
Bldg. 5, 2nd Floor, Rm. 6201c
Orchard Park, NY 14127
716/270-4465
716270-4483

ECC One Stop Center – North
Gleasner Hall, Room 166
6205 Main Street
Williamsville, NY 14221
716.270.4444 phone
716.270.4491 Fax
onestop@ecc.edu

Niagara County:

Troft Access Center
1001-11th Street
Suite E, Room 1014
Niagara Falls, NY 14301
716/278-8258

272 South Transit St.
Lockport, NY 14094
716/433-6766

Chautauqua County:

407 Central Avenue
Dunkirk, NY 14048
716/366-9015

23 E. Third Street
Jamestown NY 14701
716/661-9553

Cattaraugus County:

175 N. Union Street
Olean, NY 14760
716/373-1880

Allegheny County:

Employment Complex
7 Wells Lane
Belmont, NY 14813
585/268-9237

NY1234822 Buffalo. PARKING LOT ATTENDANT. P/T Seasonal. Summary of Position. To ensure the safety of our guests, contractors and employees while they are entering and exiting the parking ramp and parking lots, all while maintaining a high level of customer service. Ensure the safety of vehicles while in ramp and lots. Monitoring and controlling the movements of patrons, visitors, and contractors using various methods service is also a main component of the job. Core Responsibilities * Provide a high level of service to patrons before, during, and after events. Our goal is to have 100% positive interaction with patrons; *Monitor the access and egress of patrons in the parking ramp and surface parking lot; *Conduct routine surveillance rounds around the parking lots including the immediate perimeter; *Perform other related duties or tasks as assigned or as become evident. Requirements: *Previous parking lot, cash handling and/or security experience is preferred; * Must be able to stand, sit, walk for extended and varying periods of time; * Must be able to walk stairs; * Must be able to lift up to 50 lbs.; * Must be willing and able to work in all weather conditions; * Must be willing and able to respond to emergent situations; * Must be able to work irregular hours including weekends, overnight shifts, holidays and unscheduled and forced overtime shifts;

NY1234812 Buffalo. FINANCIAL LITERACY PROGRAM SPECIALIST. Program Specialist will provide instruction/workshops in all aspects of financial literacy. The Specialist will also arrange for cultural presentations/workshops by recognized Native American Community leaders blending financial literacy with cultural teachings. This position is for both Erie and Niagara Counties.

NY1234795 Various Locations. VARIOUS OPENINGS. FT/PT. Currently hiring for the following positions: -Direct Support Professionals (part-time and relief) -Registered Nurse -Teacher/Special Ed -Data Management Specialist - Medicaid Service Coordinator -Teacher Aide.

NY1234760 Lackawanna. CUSTOMER SERVICE PHONE OPERATORS. FT. 2nd shift/3rd shift. 40 hrs./wk. Benefits: Vacation time, sick leave and 401k Simple Plan. Answering service that answers calls for clients in all facets of industries including medical, funeral homes, HVAC, and property management to name just a few. Been in business since 1948. In search of full-time Customer Service Operators for growing Lackawanna location. Currently looking for Team Members for the 3-11pm and 11pm-7am shifts. All applicants must be available on weekends and holidays. This position is for an inbound-only call center. Job Qualifications for Customer Service Position: -Strong work ethic and outstanding customer care skills, including active listening and precise documentation. -Ability to work in a professional, fast-paced environment with a heavy focus on quality and customer service. -PC navigation skills, including word processing, internet and email required. Microsoft Office skills. -Excellent typing and spelling skills a must - a data entry speed of at least 55 wpm (*go to <http://www.typingtest.com/>, take the test, and record your wpm) -Maintain an excellent attendance record. -Have a clear speaking voice. -Must have transportation or within walking distance and a phone that receive calls. Need GED/high school diploma. Some customer service, collections or reception skills preferred - willing to train in specifics. Starting wage: \$10.50/hr.; eventually \$12.50/hr. Subject to employer drug screening and criminal background check. Not on bus route - reliable car needed for efficient commute.

NY1234687 Buffalo. SKILLED MANUFACTURING/PRODUCTION WORKERS. FT. Benefits. Positions are afternoon and evenings and shifts can alternate weekly. Holiday and weekend work required. Periods of layoff time will be experienced during first few years of employment. Operate high speed manufacturing production equipment. Cross-training will occur throughout the facility in all aspects of high speed manufacturing. HS Diploma or GED. Associates Degree preferred. Must have 3+ years' related manufacturing experience or equivalent technical/vocational experience. Selected individuals must have excellent interpersonal and communication skills, be highly motivated and responsible, and work well within a team environment. Use of computers and PLCs in an industrial manufacturing environment is a plus. All hired candidates are required to pass a pre-employment drug screening and background verification. Excellent wages and benefits.

NY1234614 Orchard Park. MANUFACTURING TECHNICIAN. FT 40 hrs. Interviewing for both 1st and 2nd shifts. Four major skills needed to perform job (in priority order): Assembly or test experience in a mfg. environment Ability to lift up to 50 lbs. Knowledge of Lean, Six Sigma, Cellular Mfg, One Piece Flow Strong written & verbal communication skill. Subject to criminal background check, reference check, driving record check, medical exam and drug screening.