

WASHINGTON MILLS

November 17, 2017

Notice to Recruitment and Referral Sources-
Commitment of Washington Mills Electro Minerals Corporation as an Equal Opportunity Employer

Dear Sir/Madam:

We have 1 opening - Electrician

JOB OPENING: ELECTRICIAN

Washington Mills Electro Minerals Corporation

1801 Buffalo Ave., PO Box 423

Niagara Falls, NY 14302

Company Description

Washington Mills is one of the largest producers of high quality abrasive and fused mineral products in the world. It has facilities throughout the U.S., Canada and Europe and serves a global customer base. Its principal business is the fusing of oxide and carbide minerals in electric arc and Acheson furnaces, as well as the grinding and classifying of the minerals into grains and powders. Established in 1868, Washington Mills continues a long history of excellence in serving raw materials to the abrasive, refractory, ceramic and industrial abrasive markets. We are seeking an energetic and experienced Electrician for our Niagara Falls, N.Y. facility, well-situated between the U.S. and Canadian border.

Job Definition

- Layout, fabricate, assemble, install, test, repair, adjust and maintain any and all electrical fixtures, apparatus, equipment and facilities throughout the plant

General Responsibility

- Inspects machinery and equipment
- Services operating department requests
- Fabricates and assembles electrical devices and equipment as assigned by Supervision
- Maintains and adjusts electronic timers, tachometers, electric demand meters, brake discs on motors, etc.
- Wipes lead joints on cables and/or splices neoprene coverings as required
- On the 4-12, 12-8 and week-end shifts, the Electrician determines which grade group will be called in to effect repairs and maintenance on the kilns and ovens
- Directs the work of other tradesmen when given work assignment. Receives orders and general instructions from supervision

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- Plans and lays out tasks from drawings or blueprints
- When other trade groups are working in an area where there are electrical hazards, the 1st Class Electrician is assigned to inform or caution the workers on voltage location.
- Checks and maintains stock of minor electrical repair parts and notify supervision of possible shortages
- Write stores requisitions as necessary
- Handles heavy materials in and about the shop using a hand lilt truck
- Adjusts switches and relays on various pieces of production equipment to establish proper operating rhythm

Tools and Equipment Used

All hand and machine tools of the trade
Hoists

Testing equipment

Ladders

Facilities Used

Electric power
Works on high and low voltage

Bench

AC and DC current

Material Used

Replacement and electrical materials and equipment of all kind

Required Skills

- High school diploma, or equivalent
- Will train on duties
- Must be able to pass necessary physical and drug testing

Compensation/Benefits

- Position will be hourly at current union contractual rate with overtime benefits
- Benefits currently include: medical, dental, 401(k), life/AD&D insurance, flex spending, short-term disability, 12 holidays, and vacation time
- Safety shoes and safety glasses reimbursement
- Safety Incentives

WASHINGTON MILLS

If interested, please send resume to: Washington Mills Electro Minerals Corp., HR Department, PO Box 423, Niagara Falls, NY 14302 or email to niagarafallsjobs@washingtonmills.com

The above statement reflects the general details considered necessary to describe principle functions of the job identified, and shall not be construed as a detailed description of all the work requirements that may be inherent in the job.

Washington Mills is an Equal Opportunity Employer committed to workforce diversity. M/F/D/V. Qualified minorities, women, individuals with disabilities, and veterans are strongly encouraged to apply.

Please post the opening until December 31, 2017.

Very truly yours,

Andrea C. Hess
Washington Mills
HR Administrator
716-278-6760
716-278-6657 confidential fax number