



## Current Job Openings

Child and Family Services is a private, not-for-profit human service organization which provides comprehensive services to families and individuals through prevention, intervention, education and advocacy. The agency has a 140-year history of providing services to Western New York's children and families, and remains one of the nation's largest family service organizations.

***A moment of help. A lifetime of hope.***

### *Available Positions*

#### **\*Preventive Services Case Planner**

**Position Summary:** The Preventive Services Case Planner will provide case planning services to families within the preventive service program. The identified families have a child, or children, at imminent risk of out of home placement.

**Qualifications:** Bachelor's Degree (plus 4 years' experience) or Master's Degree (plus 2 years' experience) in Human Services, Psychology or related field; experience providing direct care services or linkage services to at-risk youth/children and families; valid NYS Driver's License and adequate insurance.

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#### **\*Service Technician I**

**Position Summary:** The Service Technician I provides technical support and service for computers throughout Child & Family Services and the Stanley G. Falk School.

**Qualifications:** Associates degree in Computer Science or related field; experience with all versions of Windows and Microsoft Office; knowledge of basic PC repair; A plus Certification preferred; any Microsoft Certifications preferred

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#### **\*Care Coordinator**

**Position Summary:** The Care Coordinator provides case management services, via the Wraparound model, in a system of care that is strength based, child-centered and family focused. The needs and goals of the family dictate the type and mix of services provided and work focuses on preventing out-of-home placement. Identification and utilization of natural supports are a key component to the work. Professional services are then utilized to supplement the care team. The Care Coordinator works with the child and family in their home and/or community, incorporating the entire family in the development of the Plan of Care, and focus on individual and family strengths as well as the child/family's cultural heritage.

**Qualifications:** Master's Degree in human services field plus 2 years' experience providing direct care services to at-risk youth and families OR Bachelor's Degree in human service field plus 4 years' experience providing direct care services to at-risk youth and families; valid NYS Driver's License; reliable transportation; basic computer skills; good communication skills (oral and written).

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#### **\*Case Planner**

**Position Summary:** The Case Planner provides case work services to an assigned caseload of children and families. Assists parents in meeting court ordered requirements to achieve family reunification; facilitates concurrent planning to ensure timely permanence for child if reunification is possible.

**Qualifications:** Master's Degree in Social Work (MSW) with experience in child welfare or Bachelor's Degree in Social Work (BSW) plus two years paid experience in child welfare preferred, or equivalent combination of education and experience; valid NYS Driver's license and continued automobile insurance; accessibility to reliable transportation during working hours; good interpersonal skills and ability to communicate well with adults and children of various socio-economic and ethnic backgrounds; ability to work as part of a team.



## Current Job Openings

### *\*Family Visitation Specialist*

**Position Summary:** The Family Visitation Specialist has primary responsibility for developing collaborative relationships with parents to assist them in successfully meeting their children's needs through family visits.

**Qualifications:** Minimum of Associates Degree in a human services field; two (2) years' experience in foster care/adoption or parent education preferred; ability to form strength based, collaborative working relationships; strong organizational skills.

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### *Community Service Worker (Part-Time)*

**Position Summary:** The Community Service Worker establishes effective working relationships with child and caregiver to support, guide, mentor, coach and/or train the child and/or family caregiver in successful functioning in the home and community environments.

**Qualifications:** High School Diploma and two (2) years' experience working with children with special needs and their families (paid/volunteer) or Bachelor's Degree and two (2) years' experience working with children with special needs and their families (paid/volunteer), or a Master's Degree in a related Human Service field with one year of experience working with children with special needs and their families (paid/volunteer) preferred. Background in Science and Math preferred. Must have valid NYS Driver's license and means of transportation throughout WNY area.

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### *\*Child Care Therapy Aide (Full-Time)-\$12.48 per hour* *Child Care Therapy Aide (Part-Time)-\$12.48 per hour*

**Position Summary:** CCTAs establish effective relationships with children living in residential programs to provide structure and routine to assist with managing challenging behaviors. They function as part of a team as a teacher of life skills, planning and engaging children in meaningful group activities.

**Qualifications:** At minimum, high school diploma and experience working with children with special needs and their families is required. Preferred Bachelor's Degree or higher in Human Services, education or related field of study. Must have the ability to deescalate and manage difficult behaviors of children. Be self-motivated and driven to influence the lives of youth positively and the ability to initiate or participate in physical interventions when necessary.

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**\*Child and Family Services offers a competitive benefits package for full time employees. Our benefits package promotes the well-being of the employee and compliments a healthy work environment.**

To view the complete job description and apply on line,  
please visit [www.cfsbny.org](http://www.cfsbny.org)