



POSITION AVAILABLE

Equal Opportunity Employer

Posting Date: April 2018
Position: **TUTOR** (NACS After-School Program)
Type: Hourly / Non-exempt / Casual (as-needed)
Salary: \$12.00 hourly

Summary: *The NACS After-School Program provides a high quality after-school Program focusing on academic enrichment, positive youth development, and family engagement. Children (grades K through 4) and their families will have opportunities to become involved in culturally relevant activities focusing on academic achievement, experiential learning, health and fitness, as well personal skills enrichment. It is the Program's mission to encourage life-long learning.*

PASS (Positive Action Sustains Success) K-4

Duties / Tasks

- | | |
|---|---|
| ☐ Follow Common Core | ☐ Be a positive role model |
| ☐ Work closely w / teachers delivering objectives | ☐ Enthusiastically encourage an optimistic atmosphere |
| ☐ Assist w/ supervision of students | ☐ Ensure contract compliance |
| ☐ Display leadership | ☐ Complete any paperwork and reports on time |
| ☐ Be an active participant in all projects | |
| ☐ Promote safety at all times | |

*Qualifications:

- High-school grad
- Bi-lingual +
- CPR and First Aid training certificate(s)
- Experience working w/ at-risk and academically challenged youth +
- Knowledge of the local Native American, immigrant, & refugee communities
- Commitment to performance
- Outgoing, upbeat, get things done; can-do attitude
- Solid interpersonal skills
- Computer & social media savvy
- Effective problem solving, organizational, time management, oral, & written communication skills
- Capable of lifting at least 30 lbs.
- Clean valid NYS driver's license w/ own transportation and auto liability insurance coverage of 100/300k
- Acceptable outcome of background investigations
- Able to successfully perform in a tobacco-free environment
- *All hires at the discretion of the Executive Director

For Consideration (REQUIRED):

Send Cover AND Resume

Email (only): ahuff@nacswny.org

Subject: **TUTOR**

Closing Date: ongoing