



BYRON W. BROWN
MAYOR

CITY OF BUFFALO
OFFICE OF THE MAYOR
DIVISION OF CITIZEN SERVICES



OSWALDO MESTRE, JR.
DIRECTOR

Please Post

Notice of Vacancy

Division of Citizen Services

Complaint Clerk **Temporary**

Salary \$35,387 - \$38,888

All applicants must apply in writing for the above position and specifically detail all experience and qualifications related to the position (see attached job spec).

The resume is to be submitted to:

Oswaldo Mestre Jr., Director
Division of Citizen Services
218 City Hall
65 Niagara Square
Buffalo, NY 14202

Resumes must be received before the close of business on
April 24, 2018

Attachment: "Complaint Clerk" Job Description, Duties and Qualifications