

Position: Linking Interventions for Total Population Health (LIFT Population Health) Coordinator

Location: Buffalo, New York

Percent of Effort: Full time

Annual Salary: \$40,000

The Institute for Community Health Promotion at SUNY Buffalo State (ICHP) focuses on the health and well-being of individuals—as well as larger communities—through the development and implementation of research and programming. The Institute seeks to strengthen the influence of SUNY Buffalo State as a driver of health promotion and supports the expansion of the continuum of health care in the areas of prevention, health promotion, and chronic-disease management with a range of activities directed toward populations and individuals across the lifespan.

Job Description:

The project coordinator will be responsible for achieving the project objectives of the Linking Interventions For Total Population Health (LIFT Population Health) project for the 8 county Western New York region. This NYS Department of Health funded project and will require collaboration with the Population Health Collaborative (PHC, formerly P2 Health Collaborative) and other stakeholders to identify programs and metrics related to active living and nutrition that promotes healthy living. The work will entail conducting all general day to day activities as well as managing the organization of the project and its work toward the specific deliverables. The coordinator will manage the development of health promotion materials, social media campaigns, website content, mass media campaigns associated with project priorities. The coordinator will engage with PHC, the WNY Healthy Communities Coalition (WNYHCC), and other relevant stakeholders to achieve the project outcomes through collective impact approaches. The coordinator will also help ensure that the necessary reporting requirements, including interim reports and a final report are completed and submitted.

Responsibilities:

- Work as a team member with fiscal agent, ICHP staff, and PHC staff to meet program goals and develop community partnerships
- Keep current, and expand knowledge around healthy communities initiatives
- Plan and coordinate training and technical assistance for the project
- Conduct literature/resource reviews to identify possible evidence based programs for implementation by the project
- Coordinate and facilitate project meetings and present project progress at the meetings or through publications and conference presentations

Required Qualifications for Project Coordinator:

Bachelor's degree in a relevant field and five years of experience managing or coordinating a community-based public health or health-related agency or its programs

OR

Masters' degree and relevant experience in health promotion, public health or health education, policy/planning, public administration, or closely-related health centered program.

Preferred Qualifications

- Proven ability to work independently with excellent organizational skills, specifically with diverse stakeholders
- Public relations, marketing, and social media skills, as well as excellent interpersonal and communication skills
- Knowledge of healthy communities planning principles, health disparities, and social determinants of health
- Experience with issues of food access, healthy eating and promotion of physical activity across the lifespan
- Proven, successful project management experience
- Experience with Collective Impact approaches to improve health
- Quantitative orientation and analytical skills with experience using Microsoft Excel and/or other programs (e.g. SAS, SPSS, etc.)

Job Related Physical Requirements:

- Occasional heavy lifting of up to 50 pounds required.

Travel Requirements:

- Occasional travel throughout the 8-county Western New York region

This opportunity includes an excellent benefit package and is grant-supported by the SUNY Buffalo State Sponsored Programs Office/Research Foundation. We are an Equal Opportunity Employer.

TO APPLY VISIT: <https://www.rfhiring.com/jobs.asp>