

RENAISSANCE ADDICTION SERVICES, INC.

TITLE: Milieu staff
REPORT TO: Clinical Supervisor
FLSA STATUS: NON-EXEMPT

SUMMARY:

The milieu staff provides supportive and motivational counseling to the residents in developing daily living skills. The milieu staff assists other staff members in implementing treatment plans and monitoring resident progress. Must be able to support a trauma informed care environment.

DUTIES AND RESPONSIBILITIES:

A. Supportive Services

- 1) Assists in the orientation of newly admitted residents, including the checking in of personal belongings.
- 2) Assists in providing a therapeutic milieu for residents, including development of daily living skills and behavior management.
- 3) Monitors resident behaviors, and documents accordingly.
- 4) Conducts periodic rounds of the facility, interacting with residents during unstructured free time in order to monitor behaviors and to assure resident safety.
- 5) May act as a co-facilitator for groups and/or recreational activities when program needs arise.
- 6) Assists staff in crisis management as needed.
- 7) May assist primary counselors in developing treatment plans and providing individual counseling to residents.

B. Other Duties

- 1) Provides resident transportation as assigned.
- 2) Prepares necessary paperwork for upcoming shifts.
- 3) Covers phones and reception area as assigned.
- 4) Participates in staff meetings and in-service training when scheduled.
- 5) Performs all other duties as necessary.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands; reach with hands and arms; stoop, kneel, crouch, or crawl and talk or hear. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus.

QUALIFICATIONS:

High School Diploma or equivalent **PLUS** 2 years full-time paid human services experience including experience providing services to adolescents.

Must have clean valid NYS Driver's License

And First Aide/CPR

JOB GRADE: IV

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