

## **Program Director**

EPIC - Every Person Influences Children is seeking a Program Director. Position will lead multiple programs including grant writing, meeting grant and funder requirements, managing budgets, and supervising staff. Must be able to conduct meaningful needs assessments and develop programs and curriculum based on family and community need. The Program Director will be a member of the executive leadership team and will assist with advancing EPICs mission, vision and strategic plan. Responsibilities will include: explore and secure program funding opportunities; research on parenting and family engagement, as well as child development and educational policies and practices, manage quality improvement efforts, evaluation protocols, and program data; attend community and committee meetings. We are looking for a team player, with an open mind, strong work ethic and desire to help families.

### **Required:**

CRM experience

Management experience and 5+ years' experience in a non-profit environment

Program development and delivery experiences

### **Preferred:**

Salesforce

Bachelors in related field

Parenting/Family Engagement program experience

Please send cover letter and resume to [hr@epicforchildren.org](mailto:hr@epicforchildren.org) by July 06, 2018. Please note: submissions that do not meet both requirements will not be reviewed. EPIC is an equal opportunity employer.