



Housing Opportunities Made Equal

### Board of Directors

Nancy M. Blaschak  
*Chair of the Board*  
Leslie A. Vishwanath  
*Senior Vice Chair*  
Philippe P. Deterville  
*Vice Chair*  
Dr. Howard K. Hitzel  
*Secretary*  
Andrea D. Mays  
*Treasurer*  
Janet E. Barnes  
Marcus O. Brown  
Charles H. Cobb, Esq.  
Charles E. Colston  
Diana Cooke  
Kathleen M. Haggerty  
Todd G. Vaarwerk  
Bradford R. Watts  
M. DeAnna Eason  
*Executive Director*

### Friends of HOME

Joan K. Bozer  
Hon. Byron W. Brown  
Michael K. Clarke  
Regent Dr. Catherine Collins  
Arthur O. Eve  
Hon. Joel P. Feroletto  
Rhonda Frederick  
Dr. Carl Granger  
Hon. Betty Jean Grant  
Hon. Mark J. Grisanti  
Dr. James L. Hecht  
George M. Hezel, Esq.  
Hon. Brian Higgins  
Hon. Kathleen C. Hochul  
Sam Hoyt  
Christopher Hull  
John J. Hurley, Esq.  
Arthur H. Hyde  
Norman E. Joslin  
Hon. John J. LaFalce  
Michael J. LoCurto  
Most Rev. Richard J. Malone  
Anthony M. Masiello  
Brenda McDuffie  
Eugene Meeks  
Janet B. Meiselman  
Frank B. Mesiah  
Hon. Crystal Peoples-Stokes  
Jack Quinn  
Hon. Gregory P. Rabb  
Hon. Sean Ryan  
Nicholas A. Sinatra  
Hon. Louise M. Slaughter  
Demone A. Smith  
Ruth Kahn Stovroff  
Dennis C. Walczyk  
Denis J. Woods  
Amy M. Zeckhauser

## AFFIRMATIVE ACTION POSTING

**JOB TITLE:** EDUCATION SPECIALIST

**AGENCY:** Housing Opportunities Made Equal is a nationally recognized civil rights agency which, since 1963, has led the struggle for fair housing in Western New York. HOME operates under government contracts to assist victims of housing discrimination, conduct educational programs, and provide mobility and housing counseling services

**QUALIFICATIONS:** Candidates for this position must have a Bachelor's Degree (in communications, education, social sciences or a related field), a valid driver's license and access to a car. Spanish language skills are desirable.

### Responsibilities

HOME is seeking a creative, committed and highly organized person to coordinate agency outreach and community education in Western New York. Specific responsibilities of this position include:

- Soliciting, scheduling and conducting educational presentations;
- Conducting outreach and attending public events to disseminate information about fair housing;
- Editing a quarterly newsletter;
- Assisting in the preparation of educational materials including brochures, press releases, displays and PowerPoints;
- Participating in public affairs interviews;
- Contributing to HOME's website and social media communications;
- Documenting educational activities and maintaining agency archives;
- and
- Providing paralegal counseling for landlords, tenants, home seekers and others.

**Application process:** Submit a cover letter and resume to HOME Inc., 1542 Main St, Buffalo, NY 14209 **by Thursday, August 9, 2018** or by email to [deason@homeny.org](mailto:deason@homeny.org). HOME is an equal opportunity employer.

(Issued 7/12/18)